

**The Royal Bank of Scotland** New Standing Order Instruction

To \_\_\_\_\_ Bank

Please set up the following Standing Order and debit my/our account accordingly

**1. Account details**

Account name \_\_\_\_\_ Account number \_\_\_\_\_

Account holding branch \_\_\_\_\_ Sort code \_\_\_\_\_

**2. Payee details**

Name of person or organisation you are paying MORAY CEILIDH CLUB

Payment reference if known - this will appear on the bank statement of the person or organisation you wish to pay \_\_\_\_\_

Sort code - the bank code of the person or organisation you are paying 832014

Account number - the account number of the person or organisation you wish to pay (Eight digits - if less place zeros at the front) 0206860

**3. About the payment**

How often are the payments to be made: Weekly  Two weekly  Four weekly  Monthly   
 Quarterly  Half yearly  Yearly

**Amount details**

Date and amount of first payment (please allow 3 working days for receipt) \_\_\_\_\_ £ \_\_\_\_\_

Date and amount of ongoing payment (if different from the first payment) 01 AUG 07 £ \_\_\_\_\_

Choose one of the following two options

1. Date and amount of final payment \_\_\_\_\_ £ \_\_\_\_\_

2. Until further notice  (payments will be made until you cancel this instruction)

**4. Confirmation**

Customer signature(s) \_\_\_\_\_

Date \_\_\_\_\_

RBS 5000004805 6/1/2005 The Royal Bank of Scotland plc. Registered in Scotland No 20332 Registered Office: 36 St Andrew Square, Edinburgh EH2 2YS AMO 320 Page 1 of 1

Applicant to complete both boxes

To be completed by Moray CC once form returned

Applicant to complete date and year of ongoing payments

Applicant to complete both boxes, date and amount of membership required, if different from date of future payments :

Family - £25  
 Couple £20  
 Single - £10

Applicant to sign and date

Finally just return the completed form to any committee member or post to:

Moray Ceilidh Club, Dorrans View, Morayscairn, Alves, Forres, Moray, IV36 2RB

It will then be taken to our Bank for processing – Thank you.